

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: November 22, 2024

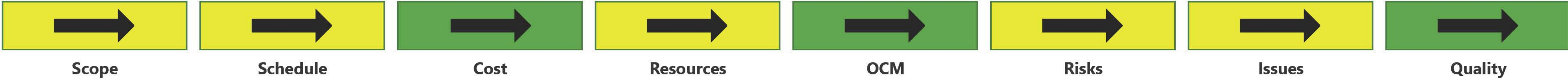


Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
Workstream Status Review	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
Appendix	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status

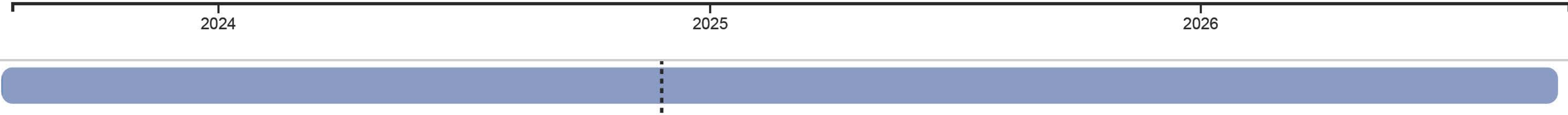


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CORE.NV Project Roadmap



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.44	PI4 Completion Report Complete_ms	11/22/24	11/22/24	100%
1.1.53	P1A Build Stage Complete_ms	11/22/24	11/22/24	0%

Project Status Review

During this reporting period, the Project Managers/Team Leads, along with representatives from CGI and BerryDunn, gathered onsite in Carson City, NV, to conduct the Program Increment (PI) 6 planning session which was conducted on Tuesday, November 19, 2024. While the majority of the planning session focused on the work that needs to be completed for Phase 1B, some remaining Phase 1A work was also discussed as these tasks must be completed for the January 2025 go live. The OPM Tech team has some remaining Phase 1A work that will make it very challenging for them to complete everything (especially with the Thanksgiving holiday time away) and yet allow enough time for the EUAT testers to fully test all work prior to the last day of testing, currently scheduled for Friday, December 6, 2024. Some prioritization of the remaining work might be necessary with implementation rolled out post go live.

FIN

PI6 planning was performed and completed at a higher level than usual. While the focus was on "what" we were going to do, and not "how," we took our plans back to our teams and began building the necessary stories to support the work.

Over 165 questions from SCO about the future state of Advantage 4 were addressed.

Continued support of answering ILT questions and identifying candidates for FAQs.

Budget override meeting with STO/SCO to determine if budgets can be allowed to be negative.

Continued meetings with Wells Fargo; copy of printed check for approval.

Cost accounting meetings continued.

Continued work on getting scripts written for week 5 of EUAT.

GFO will work on Budget override data.

SCO recommitted to getting WP in system 12-13-24; non-IFC done included, but 12-16-24 at latest

HRM

Meetings will be conducted soon to resolve some 2x-4x payroll issues.

PI6 planning was performed and completed at a higher level than usual. While the focus was on "what" we were going to do, and not "how," we took our plans back to our teams and began building the necessary stories to support the work. Jira will be ready by start of next sprint.

SH environment for UAT will be ready Monday, 11/25/2024, instead of Friday, 11/22/2024, but that still gives HRM plenty of time to test.

Set up a meeting with Subject Matter Expert from Deferred Comp regarding some questions they have for CORE.NV.

UAT list was created and submitted to Testing Lead on 11/22/2024.

TECH

Infrastructure: Continuing to build & test User Names & SSH keys for remaining agencies (about 80% of agencies are confirmed in Non-Prod and 20% in Prod).

Interfaces: ITF005-VCC is complete and ITF005-VCM is in Progress; ITF254 (NPAS) & ITF247 (NDOT Inbound) are complete; ITF252 (NDOT Outbound) in Code Review. ITF251 (CoA NDOT Outbound) and ITF233 (CoA Data load from DAWN to HR) are proving more complex than originally believed and though they are in progress, story points have increased. ITF253 (NDOT Outbound) is also complex and is now challenged with a MA1 refresh. Working with CGI on Nightly Cycles for Interface Automated testing - bug fixes from this effort are slowing progress for ITF005.

Reports: 11 reports remaining to build for Jan 1, 2025, of those only 4 are now blocked, 4 are in progress and 3 recently unblocked reports are ready to develop. The MA1 refresh requires transaction data used to validate reports must be backed up; Additionally, the environment being down will halt report development next week.

Conversion: Continued support of CGI by providing exports as needed. An extract needed for Mock 2 next week will slow progress on the DW Interface work and code review & testing of DAWN completion.

DW: DW/ DAWN work slowing to help with interfaces - still at about 85% Code complete; an additional resource has been added to assist with DAWN development; HRDW & FDOT work scheduled for P1B.

OCM

Accomplishments/Activities:

- Nov 19 Change Agent Network session – Complete!
- Fiscal Manager Stakeholder Group-Change Impact Survey - SENT!

Communication Activities: **Team discovered, outside of planned comms, there are now up to 20+ additional comms that need to go out and the need is to not fatigue the users with emails, will need to condense some and target others.**

- Sunset Reminder
- Vista Plus Comm
- JVD Comm
- NEW: Tech Interface and Reports targeted comms (multiple) – need to dev comm timeline and meet with [REDACTED]
- Access to system and User access – 1) Access announcements for those with 2.1 access and those who took the training that do not have current 2.1 access and 2) Access announcement on how to find the CORE.NV system on the State SP site - all will be in development and ready to push before Go-Live
- Nov CORE.NV Newsletter – in review pushing next week
- Get Ready for One Nevada Campaign -n second review, products were rewritten
- CORE.NV SharePoint Enhancements / Training Q&A Refinement – updated by end of this week
- NEW set of FAQs – need to be trimmed and placed on SP site next week
- EUT Comms – 1) Announce PV and Budget Query Video Demos AND 2) Course Recording Class announcement on NVeLearn
- CORE.NV Service Desk Comms Support

Issues and Concerns:

Concern of timing and resources to handle all last-minute requests before Go-Live. Mitigation: Team will go through and reprioritize what is critical and what can wait before Go-Live/

Upcoming Activities:

- Nov/Dec: Get Ready for One Nevada Campaign
- Dec 11: Quarterly Leadership Session
- Mid-Dec: Quarterly Project Update Memos
- Mid-Dec: Practice Session for Help Desk – need more guidance on this form PMO

Training

Accomplished

1. End of Training Week 8: 58 courses completed
2. As of 11/19: 91% attendance rate
3. 1035/1132 (attendees/registered)
4. Practice Lab registration: current enrollment – LV = 58/300; CC = 390/800
5. GFO January training schedule (Jan 23 & 24, Jan 28 & 29)
6. Budget Query and AP PV/PVE in NVeLearn
7. State Trainer Forum #7: 11 attendees

Ongoing

1. On-going monitoring of OPM email and course enrollment
2. EUT Registration Support Strategy (On-Going)
3. Targeted communication to FIN end-users

Upcoming

1. Recording for General Nav, General Accounting, Accounts Payable, Accounts Receivable, Fixed Assets and Procurement
2. Phase 1B Planning

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[REDACTED]		P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[REDACTED]		P3 - Low	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-6010	Parallel Payroll being pushed out to mid December	[REDACTED]		P1 - High	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	[REDACTED]		P2 - Medium	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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Action Items

Closed This Week

Description Owner Due Date Comments

Review and Vote on new Decision Candidates as PM Governance Approvers 11/20/24 Voting email sent 11/15/2024.

Open But Due

Description Owner Due Date Comments

Assigned This Week

Description Owner Due Date Comments

Draft CR for Debt Collection Module 12/06/24 CGI sent estimates. OPM reviewing.

Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-6364	DECISION: Supreme Court would like to log in to ADV 4.x without SSO	[REDACTED]	In Review		P1 - High	
CORENV-6868	DECISION: Open Requisition Transactions will not be converted and entered manually Post Go live	[REDACTED]	In Review		P2 - Medium	
CORENV-6985	HRM Team recommends moving start date of Parallel Payroll Iteration 1 to 1/6/2025	[REDACTED]	In Review		P2 - Medium	
CORENV-7008	DECISION: Exception for SCO to use UserID and Password instead of UserID and SSH Key	[REDACTED]	In Review		P2 - Medium	

Project Health Assessment Rubric

Project Health Status Categorizations			
Project Health Assessment Area	Green	Amber	Red
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

<p>Risks:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known risks have been documented. All identified risks have mitigation plans in place. Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
<p>Issues:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known issues have been documented. All identified issues have resolution plans in place. Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
<p>Quality:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
<p>OCM:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All involved, impacted, and interested parties have been identified and documented. All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.